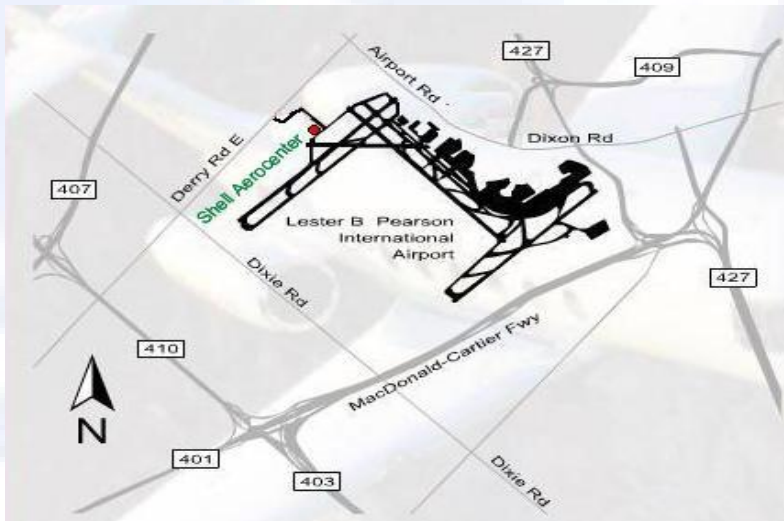




Directions to our Terminal:



Shell Aerocenter / Landmark Aviation
2450 Derry Road East
Mississauga, Ontario Tel: (800)-567-8941

CONTACT US:

Office Tel: (905) 405-8600 Fax: (905) 405-8608
Email: Info@algonquinairlink.com

Shane Murphy, Ops Manager Cel: (416) 435-8581
Brian Wong, Base Manager Cel: (416) 575-9978



Welcome Aboard!



PASSENGER INFORMATION

Whether you are traveling for business or pleasure, the professional and friendly flight crew at Algonquin Airlink Inc. will make your trip relaxing and enjoyable.

With our business jet aircraft, you will realize significant time savings over commercial air travel. You will travel in comfort, high above the weather and arrive at your destination refreshed and ready to meet whatever awaits you, from a business meeting to a favourite vacation spot!

Check-in Time:

Passenger check-in time is normally 15 minutes prior to our scheduled departure. If your arrival at the airport will be delayed, please contact us immediately so we can coordinate the new departure time with Air Traffic Control. This is especially important when traveling to the United States to ensure that US Customs will be available upon arrival.

Snacks and Beverages:

We provide a wide mixture of complimentary snacks and beverages to enhance your comfort during the flight. Coffee, tea, juice, pop, and a wide range of alcoholic beverages are available. With advance notice, optional catering is available at a small extra cost.

Baggage:

We have ample baggage space for most normal luggage items, such as briefcases and suitcases. However, oversized luggage and items that are exceptionally bulky or heavy may not fit in the aircraft baggage areas. Please let us know 24 hours in advance if you are planning on bringing oversized items (especially golf clubs) and we will do our best to fit them on board the aircraft. Certain items are prohibited by law from being carried on board the aircraft, including explosives, guns, and sharp or pointed objects. If you have any questions about items you wish to bring, please contact us and we will be glad to assist you.

Travel to the United States:

When traveling to the United States, a valid passport is required for all passengers. Non-Canadian/US Citizens entering the United States are also required to have an entry visa before crossing the border, which must be arranged prior to the departure date. In addition, it will be necessary for you to provide us with the birth dates, passport numbers, expiry dates, and country of citizenship as well as the US address of all passengers in advance of the trip. If the passenger list changes, please let us know at least 24 hours before the flight so we can transmit the required information to Customs. Before returning to Canada, all items purchased should be declared to Algonquin Airlink Inc. so we may report them to Canada Customs.

Weather:

Weather conditions can change and infrequently may result in delays that are beyond our control. Unfortunately, Algonquin Airlink Inc. cannot be liable for any delays due to bad weather. The flight crew is highly trained in weather patterns and will make the final decision as to whether a flight is safe to proceed or whether alternate arrangements (delays etc) might be necessary to ensure flight safety.

Flight Crew Duty Time Limitations:

To comply with Canadian law, our flight crews may only be on duty for a limited number of hours per day. If your trip will depart early in the morning and you are planning on returning late at night, please contact us at least 24 hours advance. With advance notice and a hotel dayroom, the duty day may possibly be extended, but this must be arranged prior to the trip.

DVD Players:

In the aft section of the cabin are several portable DVD players with noise-canceling headphones, which you may take to your seat for viewing. We stock many current movie titles. Our pilots would be happy to assist you with any questions regarding setup of these units.

Power Plug-ins:

Our entertainment center is wired with power outlets for 115v AC power, suitable for laptop computers or other small electronic devices. This power is available to your seat via an extension cord.

Satellite Phone:

We have an onboard satellite phone that you may use at any time. The charge is \$2 per minute. Our pilots would be happy to assist you should you wish to use it.

Contact Information:

Our pilots carry cellular phones and have business cards with their contact numbers printed on them. If your travel arrangements change, please call and let them know so they can coordinate the changes with appropriate agencies such as Customs and Air Traffic Control.

Lavatory:

Both of our aircraft come equipped with a flushing potty and a privacy curtain in the back of the aircraft. This can be used any time during cruise flight.

Blankets and Pillows:

A number of blankets and pillows are carried on board the aircraft. More blankets and pillows are available upon request.

